



**Indian Institute of Technology Jodhpur**  
(An Institute of National Importance under Ministry of Education, Govt. of India)  
NH 62, Nagaur Road, Karwar, Jodhpur, Rajasthan - 342030

**Advt. No.: IITJ/O(E-II)/2022-23/Non-Academic Staff/46**

**Recruitment for various Non-teaching positions**

Online applications are invited from eligible Indian Citizens for various Non-teaching positions. The opening & closing date of online application form is **04 July 2022** & **25 July 2022** respectively.

Detailed advertisement and online application form is available at Institute website - [www.iitj.ac.in](http://www.iitj.ac.in)

REGISTRAR

**VACANCY NOTIFICATION****Advt. No. IITJ/O(E-II)/2022-23/Non-Academic Staff/46****04 July 2022**

IIT Jodhpur, an engineering & technology institute of national importance, is dedicated to education, research and development. The Institute promotes academic excellence in teaching and technology research. The Institute is looking for suitable Indian Nationals, through **ONLINE** applications only, for appointment on **Regular** basis.

S. No.	Name of the Post	Post Code	Posts	Pay Level (as per 7 <sup>th</sup> CPC)	Basic Pay (as per 7 <sup>th</sup> CPC)	Age Bar
1	Executive Engineer (Electrical)	4601	01 (UR)	Level 11	Rs. 67,700	45 Years
2	Junior Engineer	4602	02 (UR)	Level 06	Rs. 35,400	35 Years

Details of eligibility criteria, qualification and experience can be downloaded from Institute website ([https://oa.iitj.ac.in/OA\\_REC](https://oa.iitj.ac.in/OA_REC)). The online application is available at the same URL.

<b>Gross emoluments:</b>	Admissible benefits include Basic Pay, DA, Medical Facility and Transport Allowance, as per Government of India rules as applicable from time to time.
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**The essential, desirable qualifications and experience required for the above post(s), as per Serial Number, are as under:**

1	<b>Executive Engineer (Electrical)</b> <b>Essential Qualifications:</b> (1) M.E./M. Tech. degree in Electrical Engineering with 55% Marks from a recognized University/Institute with At least 8 year experience in relevant field as Engineer, of which 5 years should be as <i>Assistant Engineer</i> in the Level 10 (or its equivalent) OR First class (or equivalent) in B.E./B. Tech. degree in Electrical Engineering from a recognized University / Institute with at least 10 years' experience in relevant field as Engineer, of which 5 years should be as <i>Assistant Engineer</i> in the Pay Level 10 (or its equivalent)  (2) Experience of coordinating with multi-disciplinary planning consultants, architects and construction agencies. <b>Desirable:</b> (1) Knowledge of Computer-Aided Design (CAD), and latest Construction Management or other relevant software (2) Proven track record of handling construction projects in reputed organization of relevant magnitude and qualities (3) Experience of working with high tension lines, electrical maintenance planning and execution of electrical works, or civil works, designing, estimation, construction management of large projects, <i>etc.</i> , as relevant to the specialisation of the person (4) Having computer literacy and experience of working with computer office applications
2	<b>Junior Engineer</b> <b>Essential Qualifications:</b> Bachelors' Degree or equivalent in Civil/Electrical Engineering with at least 55% marks with at least 1 years experience in relevant field for persons with B.E./ B.Tech. degree OR Diploma in Civil or Electrical Engineering (of 3 years duration) from a recognized State Board with at least 55% marks with at least 3 years experience in relevant field for persons with Diploma <b>Desirable:</b> (1) Knowledge of Computer-Aided Design (CAD), and latest Construction Management or other relevant software (2) Experience in construction management or high power line installation and management (3) Computer literacy and experience of working with computer office applications

Steps to apply for above mentioned post(s)	
Step 1	Online Registration
Step 2	Filling of Online Application Form
Step 3	Fee Submission (Online)

IMPORTANT DATES	
START DATE OF ONLINE REGISTRATION AND APPLICATION	04.07.2022
CLOSING DATE OF ONLINE REGISTRATION AND APPLICATION	25.07.2022

### General Instructions to Applicants

01	The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must be fulfilling eligibility criteria as on the closing date of applications failing which their application will be rejected. The Institute will retain online applications data of non-shortlisted candidates only for three months after completion of recruitment process.
02	Each post carries retirement or terminal benefits as per <i>Institute Rules</i> .
03	Besides pay, each post carries allowances according to the Institute rules, which at present are at par with Central Government employees.
04	Applicants are advised to ensure, before applying, that they possess at least the minimum essential qualification and experience laid down for the post.
05	Institute strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.
06	Age, qualification and experience will be calculated on the closing date of online submission of applications. Relaxation in age to SC, ST, OBC & PwD candidates would be admissible as per Government of India Rules for the reserved posts of categories, if any.
07	The Institute reserves the right to: (a) Hold Written Test, Trade Test, Presentation and/or Interview for selection, whenever circumstances so warrant; (b) Withdraw any advertised post(s) at any time without giving any reason. Also, any consequential vacancy arising at the time of interview may be filled up from the available candidates. Thus, the number of positions may change; (c) Offer the post at a level lower than that advertised, depending upon the qualifications, experience and performance of the candidate; and (d) Draw from a reserve panel against the possible vacancies in future.
08	The prescribed <i>Essential Qualification and Experience</i> indicated are a bare minimum; mere possession of same will not entitle applicants to be called for Test or Interview. Where number of applications received in response to an advertisement is large, it may not be convenient and/or possible for the Institute to conduct test and interview for all the applicants. In such cases, the Institute may restrict the number of applicants to be called for Written Test and/or Interview to a reasonable limit, on the basis of Qualification and Experience higher than the minimum prescribed in the advertisement. Therefore, applicants should furnish details of all qualifications and experience possessed in the relevant field, over and above (if any) the minimum qualifications prescribed along with documentary evidences.
09	Candidates are required to attach self-attested copies of all relevant Certificates (both educational & experience) and pay requisite fee of the post. The responsibility of entries in the application form lies with the Applicant. If any declaration given or information furnished by the applicant proves to be false, or found willfully suppressed any material information, the candidate shall be liable for removal from service at any stage of your employment.
10	Applicant can see status of their application using their <i>Log-in Id</i> and <i>Password</i> on online portal at any point of time during the selection process.
11	The Institute reserves the right to relax age, qualifications and/ or experience in exceptional cases, or in case of persons already holding analogous positions in a university, research institute, industry, etc.
12	The experience required in a certain Grade Pay/Pay Level refers only to that in Central Government, State Government, Semi - Government, PSEs, or Statutory or Autonomous organizations, Universities and reputed Institute or organizations under Central or State Government.
13	Higher initial pay may be given to exceptionally qualified and deserving applicants selected.
14	The numbers of vacancies indicated in the notification are tentative. IIT Jodhpur reserves the right to increase or decrease the number or NOT to fill any of these post(s) advertised.
15	Applicants have to pay a non-refundable application fees of Rs. 1,000 for S.no. 1 and Rs. 500 for S. No. 2. Persons from the Ex-Servicemen, Women and EWS categories are not required to pay application fee. Submitting the application form and paying fee should be done only through the online process; please visit Institute's website ( <a href="http://www.iitj.ac.in">www.iitj.ac.in</a> ) for the same. After submission of application and payment of fee, a PDF will be generated of the completed form and fees receipt. Applicants are advised to keep a copy of application form and fee receipt for future reference.

16	Persons serving in <i>Government, Semi-Government or Public Sector Undertakings</i> should send THROUGH PROPER CHANNEL, the completed application form along with all relevant supporting documents and fee receipt in original, failing which such persons shall be required to produce NOC before appearing for the Interview, provided they have sent an <i>Advance Copy</i> of the complete application form along with <i>fees receipt in original</i> .
17	The persons applying for more than one post must apply separately for each post (along with payment of fees for each post).
18	The complete postal address (including Telephone Number, Fax Number, Mobile Number and e-Mail address) of the present employer mentioning the name of the organization and whether the organization is a <i>Government, Semi-Government, Autonomous, Public Sector Enterprises or Private Sector</i> , should be indicated in the Application Form.
19	Outstation Applicants called for test or interview, and who qualify for the last round of selection (namely <i>interview</i> ), will get reimbursement of fare (from the <i>Place of Residence</i> to <i>Jodhpur</i> and back by the shortest route) as per norms of the Institute through on-line transfer (RTGS/NEFT).
20	Canvassing in any form or bringing in any influence political or otherwise, will be a disqualification for the post.
21	In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to <i>modify, withdraw or cancel</i> any communication made to the Applicants.
22	After joining the service of the Institute, the persons will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He/ She may be assigned any duty within or outside the Institute depending upon the exigency of the work.
23	The Institute shall verify the antecedents or documents submitted by a person at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake, or the person has a clandestine antecedents or background and has suppressed the said information, then his/her services shall be terminated forthwith.
24.	<p>The applicants are required to apply <i>only through ONLINE</i> process up to <b>25 July 2022 till 23:59 Hrs.</b>  <b>Hardcopy of the application form is not to be sent.</b></p> <p>For a query related to advertisement, applicant may send e-mail on <a href="mailto:recruitment@iitj.ac.in">recruitment@iitj.ac.in</a>. However, enquiry/queries related to <i>eligibility for the post/interpretation of rules or forwarding of application</i> will not be entertained.</p> <p>Contact Details:  Assistant Registrar  <b>Office of Establishment-II</b>  Indian Institute of Technology Jodhpur  NH-62, Nagaur Road, Karwar  Jodhpur 342 030  Ph: 0291 280 1090/1091  eMail: <a href="mailto:recruitment@iitj.ac.in">recruitment@iitj.ac.in</a></p>

**Advisor (Admn) & Offg. Registrar**